

## **WHAT ARE THE DUTIES OF THE COMPENSATION REVIEW BOARD?**

The Compensation Review Board (CRB) provides administrative appellate review of Compensation Orders and other final Orders from the Administrative Hearings Division and from the Office of Workers' Compensation (OWC) for private sector workers' compensation claims and from the Office of Hearings and Adjudication (OHA) for workers' compensation claims of public sector employees.

## **WHO IS ON THE COMPENSATION REVIEW BOARD?**

The CRB is comprised of one Chief Administrative Appeals Judge and four Administrative Appeals Judges. Generally, three of the five CRB members are appointed to serve as a Review Panel in deciding an appeal to the CRB.

## **HOW DO I REQUEST AN APPEAL TO THE CRB?**

A request for an appeal at the CRB is called an Applications for Review. The final order in your case should include an Appeal Rights Statement that briefly explains how to file an Application for Review with the CRB.

Your Application for Review, together with a supporting legal memorandum or supporting statement, must be filed using the DOES Case Management System within thirty (30) days from the date shown on the Certificate of Service of the Compensation Order or final decision that is being appealed.

You will receive a notice from the CRB after your Application for Review is filed. You should contact the CRB if you do not receive a notice from the CRB within 7 days after you filed your Application for Review.

## **MAY I HAVE AN EXTENSION OF TIME IN WHICH TO FILE MY LEGAL MEMORANDUM OR SUPPORTING STATEMENT?**

The 30-day deadline to file an Application for Review (AFR) cannot be extended. Extensions of time for filing the legal memorandum or supporting statement can only be granted for good cause.

## **MUST I USE THE DOES CASE MANAGEMENT SYSTEM TO FILE AN APPLICATION FOR REVIEW?**

Yes, an Application for Review, and all other filings at the CRB should be filed using the DOES Case Management System. The CRB staff can assist you in using the DOES Case Management System.

For good cause shown, the Chief Administrative Appeals Judge may permit a filing in paper form.

## **WHAT HAPPENS IF A PARTY IS DISSATISFIED WITH THE FINAL DECISION OF THE CRB?**

If a party is dissatisfied with a final decision issued by the CRB, the party may file an appeal with the DC Court of Appeals within 30 calendar days of the date the CRB decision is issued. The DC Court of Appeals has its own rules for filing appeals.

## **HOW CAN I CONTACT THE CRB?**

The best way to contact the CRB is to send an email to [does.crb@dc.gov](mailto:does.crb@dc.gov) or to call 202-671-1394. The CRB's mailing address is 4058 Minnesota Avenue NE, Washington, DC 20019.